



Saldanha Bay Municipality is a high profile municipality that takes care of its people to deliver the highest quality of service to its residents and visitors. We are also committed to the goals of our Employment Equity Plan. If you are competent and committed and would like to work in a professional environment, you are welcome to apply for the following positions on our staff establishment.

DIRECTORATE: FINANCE

INTERNSHIP: MUNICIPAL FINANCIAL MANAGEMENT (“MFMIP”) (1 YEAR CONTRACT)

Applicants must be in possession of a three year Bachelor with Financial Accounting as a major • Computer Literacy in MS Office • Good interpersonal skills • Ability to work under pressure • Good communications skills in two of the three official languages of the Western Cape • Candidate must be between the ages of 21 and 35.

Internship Overview: The MFMIP is a structured professional training and work experience programme with the goal of providing high quality training and practical exposure in all aspects of the municipal budget and treasury office. The programme has a logical training sequence that builds on the skills and competencies acquired through tertiary training.

Salary: R100 000 p.a (all-inclusive)

Enquiries: Z Korasie: Tel: (022) 701 7092

DIRECTORATE: INFRASTRUCTURE & PLANNING SERVICES

DEPARTMENT: SOLID WASTE

DIGGER LOADER OPERATOR

Applicants must be in possession of: Grade 7 • 1 Year relevant experience • Must work in varying weather conditions • Must be physically healthy and fit • Effective communication skills in two of the three official languages of the Western Cape • Manual Code C driver's licence with valid PRDP • Must drive a tipper truck when needed

Duties will entail: Driving and operating digger loader • Preparations for daily activities and maintenance of digger loader • Administration function in respect of cleaning of open spaces with digger loader • Reporting illegal dumping by members of the community

Salary scale: T6 (R124 157.02 – R161 161.08 p.a)

Enquiries: K Koert: Tel: (022) 701 6969

DEPARTMENT: BUILDING CONTROL

BUILDING INSPECTOR

Applicants must be in possession of a: Grade 12 with a 3-year tertiary qualification in one of the following building environment related field, Construction Management, Building, Quantity Surveying, Architecture OR Grade 12 with Certificate (Red Seal) in Building (Bricklaying/Carpentry/Plumbing) Minimum of 2 years' experience within a local authority and/ or minimum of 2 year's construction site experience OR Minimum of 3 year's within a local authority and/ or minimum of 3 year's construction site experience • Able to work under pressure • Physically fit and able to work at heights • Code B driver's license • Computer Literacy in MS Office • Good communication skills in two of the three official languages of the Western Cape.

Duties will entail: • Inspect all buildings as approved by local authority • Stop all unauthorised building work • Follow up on building related enquires • Serve notices where applicable • Public service • Issue fines • Do survey to determine transgressions • Submit statistics.

Salary scale: T11 (R252 911.70 – R328 276.84 p.a.)

Enquiries: Mr T Coetzee (022) 701 7169

**Closing Date:
30 November 2018 at 12:00**

NOTES TO APPLICANT

- Thank you for your interest in seeking employment with us.
- All applications should be accompanied by a completed application form (obtainable from our Human Resource office or website: www.sbm.gov.za) clearly reflecting the name of the position applying for; a comprehensive CV; a certified copy of your ID, driver's license and educational qualifications.
- No original documents attached to the application will be safe kept/returned.
- Applications without afore - mentioned will not be considered.
- Applications should be forwarded to Human Resource Services, Private Bag X12, Vredenburg, 7380 or via email to: mun@sbm.gov.za or online.
- Applications/Supporting documents larger than 2MB sent via email are not accommodated.
- For the implementation of the Employment Act, candidates are encouraged to indicate their race, gender and disability.
- No late applications will be considered.
- Further communication will be limited to shortlisted candidates, If you have not received a response within 3 (three) months of the closing date, please consider your application unsuccessful.
- All appointments are subject to a medical assessment, criminal record and reference checks from previous and current employer(s).
- The Council beholds the right to make an appointment.