MINUTES

OF THE

SALDANHA BAY MUNICIPALITY

COUNCIL MEETING

ON

8 MAY 2018

AT

14:00
PRESENT

Councillor O Daniels Speaker
Alderman M Koen Executive Mayor
Councillor E Vaughan Executive Deputy Mayor
Councillor N G Girimane
Councillor T Khulu
Councillor J Kotze
Councillor G Kordom
Councillor A Kruger
Councillor S Mafenuka
Councillor B Mankay
Councillor L Mitchell
Councillor S Mohale
Alderman E Nackerdien
Councillor F Pronk
Alderman FJ Schippers
Councillor S Scholtz
Councillor M Schrader
Councillor G Sipholi
Alderman SJ E Steyn
Councillor S van Tura
Councillor A Venter
Councillor A Williams
Councillor M Wilsnach

OFFICIALS

Dr P Voges Municipal Manager
P Mbaliswana Director: Corporate Services & Public Safety
S Vorster Director: Finance
G Smith Director: Infrastructure & Planning Services
JG Marais Director: Community & Operational Services
C de Kock Senior Manager: Strategic & Enterprise Risk Services
A Meyer Manager: Administrative & Support Services
A van Schalkwyk Committee Officer
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**REPORTS FROM THE YOUTH COUNCIL MEETING OF 9 FEBRUARY 2018**

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**C. REPORTS NOT SUBMITTED TO PORTFOLIO COMMITTEES**

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R13/4-18  **OPENING**

The Speaker, Councillor O Daniels opened the meeting by welcoming everyone present and requested Alderman E Nackerdien to open with prayer. She wished the Muslim community all the best with the approaching month of Ramadan.

R14/4-18  **OFFICIAL ANNOUNCEMENTS**

The Law Enforcement officials were commended for their pivotal role in the water release project by the Speaker, the Executive Mayor, the Municipal Manager, the Directorate Corporate Services as well as the SRA. They were praised for the collaboration with the other tiers of government as well as the other municipalities involved in the two-week project.

Dr P Voges also thanked the Law Enforcement Officers for their assistance and support on Friday, 4 May 2018 with the community meeting held in Ward 9.

Councillor G Sipholi cautioned against the deployment of law enforcement officers within the ward that they reside as this holds a potential threat to the safety of the officials.

Councillor J Kotzé referred to the problems experienced by consumers with their accounts over the long week-end in April 2018. He requested that an apology an explanation be communicated to consumers. He also stated that he forwarded a letter to the Executive Mayor regarding representation on the different portfolio committees. He requested the Mayor to respond to his letter before the next meeting.

R15/4-18  **LEAVE OF ABSENCE**

Councillor D Mpeko
Councillor M Makwetu

R16/4-18  **CONFIRMATION OF MINUTES: MAYORAL COMMITTEE MEETING OF 20 FEBRUARY 2018 AND SPECIAL MAYORAL COMMITTEE MEETINGS OF 26 FEBRUARY 2018 AND 26 MARCH 2018**

This item was dealt with at the Mayoral Committee meeting held on 23 April 2018.
CONFIRMATION OF MINUTES: COUNCIL MEETING ON 28 FEBRUARY 2018 AND SPECIAL COUNCIL MEETINGS OF 22 NOVEMBER 2017, 28 FEBRUARY 2018, 15 AND 28 MARCH 2018

RESOLVED

That the Minutes of the Council meeting of 28 February 2018 and Special Council meetings 22 November 2017, 28 February 2018, 15 and 28 March 2018 be confirmed.

DECLARATION OF INTEREST WITH REGARD TO MATTERS ON THIS AGENDA

None

FEED BACK FROM REPRESENTATIVES OF THE WEST COAST DISTRICT MUNICIPALITY

Annexure A, attached to the minutes, has been distributed before the meeting and is attached to this minute.

Councillor J Kotzé requested feedback on the non-compliance in respect of water quality. The Speaker requested the Director: Engineering and Planning Services to submit a report on the reasons for non-compliance and the corrective actions that will be taken regarding the water quality.

ITEMS REFERRED TO COUNCIL BY THE EXECUTIVE MAYOR

RESOLVED

That items R22/4-18 to R83/4-18 be referred to Council as recommendations of the Executive Mayor.

CONTROL LIST: 8 MAY 2018

(Report of the Directorate Corporate Services)
(A Meyer)

RESOLVED

That the report be noted.
B: FROM THE PORTFOLIO’S

FINANCE SERVICES

R22/4-18  PFS 6/4-18: INSURANCE CLAIMS: DAMAGES/LOSSES OF MUNICIPAL PROPERTY FOR THE PERIOD JANUARY 2018  
(Report of the Directorate Finance)  
(DA Conradie)

RESOLVED

That the report on the insurance claims on damages / losses of municipal property for the period January 2018, be noted.

R23/4-18  PFS 7/4-18: MONTHLY REPORT ON EXPENDITURE THROUGH SUPPLY CHAIN MANAGEMENT AND APPROVED DEVIATIONS FOR THE MONTH OF JANUARY 2018  
(Report of the Directorate Finance)  
(D Smith)

RESOLVED

That the monthly report on expenditure through supply chain management and approved deviations for the month of January 2018 be noted.

R24/4-18  PFS 8/4-18: MONTHLY REPORT ON EXPENDITURE THROUGH SUPPLY CHAIN MANAGEMENT AND APPROVED DEVIATIONS FOR THE MONTH OF FEBRUARY 2018  
(Report of the Directorate Finance)  
(D Smith)

RESOLVED

That the monthly report on expenditure through supply chain management and approved deviations for the month of February 2018 be noted.
CORPORATE SERVICES & PUBLIC SAFETY

(Report of the Directorate Finance)
(DA Conradie)

RESOLVED

That the report on the insurance claims of damages / losses of municipal property for the period January 2018, be noted.

R26/4-18  PC&PS 7/4-18: CAPITAL AND OPERATIONAL BUDGET VS ACTUAL SPENDING FOR THE PERIOD 1-31 JANUARY 2018 (4/1/3/1)
(Report of the Directorate Corporate Services & Public Safety)
(P Mbaliswana)

RESOLVED

i) that the contents of the report be noted;

ii) that the overtime spending for the period 1 – 31 January 2018 of R1 213 692 or 68.05% from the total allocation of R1 543 444 be noted;

iii) that the standby spending for the period 1 – 31 January 2018 of R1 123 695 or 47.01% from the total allocation of R2 390 304 be noted;

iv) that the wet fuel spending for the period 1 – 31 January 2018 of R612 344 or 56.93% from the total allocation of R1 075 672 be noted;

v) that the revenue collected for the period 1 – 31 January 2018 of R12 859 338 or 27.14% from the total allocation of R47 377 692 be noted;

vi) that the capital spending for the period 1 – 31 January 2018 of 35% be noted.

R27/4-18  PC&PS 8/4-18: CAPITAL AND OPERATIONAL BUDGET VS ACTUAL SPENDING FOR THE PERIOD 1-28 FEBRUARY 2018 (4/1/3/1)
(Report of the Directorate Corporate Services & Public Safety)
(P Mbaliswana)
RESOLVED

i) that the contents of the report be noted;

ii) that the overtime spending for the period 1 – 28 February 2018 of R1 374 530 or 59.75% from the total allocation of R1 910 444 be noted;

iii) that the standby spending for the period 1 – 28 February 2018 of R1 276 689 or 54.81% from the total allocation of R2 329 259 be noted;

iv) that the wet fuel spending for the period 1 – 28 February 2018 of R688 204 or 58.92% from the total allocation of R1 168 117 be noted;

v) that the revenue collected for the period 1 – 28 February 2018 of R15 950 642 or 30.70% from the total allocation of R51 951 529 be noted;

vi) that the capital spending for the period 1 – 28 February 2018 of 61% be noted.

R28/4-18 PC&PS 9/4-18: HUMAN RESOURCES OPERATIONS: JANUARY - FEBRUARY 2018
(9/1/2/11)
(Report of the Directorate Corporate Services & Public Safety)
(N Klu)

RECOMMENDED

That the monthly report for the Human Resource Department for the period January – February 2018 be noted.

R29/4-18 PC&PS 10/4-18: COLLECTIVE AGREEMENT ON THE DISCIPLINARY PROCEDURE AND CODE FOR THE LOCAL GOVERNMENT SECTOR
(4/3/2)
(Report of the Directorate Corporate Services & Public Safety)
(A Delport)

RESOLVED

i) that the report be noted;
ii) that workshops be conducted with line managers to inform them about the new Disciplinary Procedure and Code Collective Agreement.

R30/4-18
PC&PS 11/4-18: COMPOSITION: LA RETIREMENT FUND: THIRTY FOURTH ANNUAL GENERAL MEETING
(12/1/1/32)
(Report of the Directorate Corporate Services & Public Safety)
(A Delport)

RESOLVED

i) that the report be noted;

ii) that Councillor S Mohale and Secundi, Councilor G Kordom be nominated with Councilor Retirement Fund on Friday, 25 May 2018.

R31/4-18
PC&PS 12/4-18: FINANCE: 2018/19 FINANCIAL YEAR CAPITAL BUDGET: TRANSFER OF FUNDING WITHIN THE DIRECTORATE CORPORATE & PUBLIC SAFETY

This item was dealt with at the Special Council Meeting of 24 April 2018 as item R8/4-18.

R32/4-18
PC&PS 13/4-18: FIRE SERVICES: 1 JAN 2018 – 28 FEB 2018
(Report of the Directorate Corporate Services & Public Safety)
(BK January)

RESOLVED

i) that the report on Fire Services for the period 1 January 2018 till 28 February 2018 be noted;

ii) that the number 08600 73473 for reporting of fires be communicated to the communities via the Ward Committees;

iii) that the 08600 number referred to in ii) above be advertised.

R33/4-18
PC&PS 14/4-18: LAW ENFORCEMENT AND SECURITY SERVICES: 1 JAN 2018 – 28 FEB 2018
(Report of the Directorate Corporate Services & Public Safety)
(V Bester)

RESOLVED
i) that the report on Law Enforcement and Security Services for the period 1 January 2018 till 28 February 2018 be noted;

ii) that the tariffs for dumping building rubble at the refuse removal site be investigated and reported on.

R34/4-18  PC&PS 15/4-18: OUTSOURCED SECURITY SERVICES VERSUS IN-HOUSE SECURITY SERVICES

(Report of the Directorate Corporate Services & Public Safety)
(V Bester)

RESOLVED

i) that the report be noted;

ii) that it will be cost effective to outsource the security services;

iii) that the appointment of in-house security guards at the office be considered taken the cost implication into consideration.

R35/4-18  PC&PS 16/4-18: REPORT: TRAFFIC OPERATIONS & TRAFFIC MANAGEMENT FOR JANUARY AND FEBRUARY 2018

(Report of the Directorate Corporate Services & Public Safety)
(MH Jacobs)

RESOLVED

That the report on Traffic Operations and Traffic Management of the months January and February 2018 be noted.

R36/4-18  PC&PS 17/4-18: SPEED CAMERAS AND TRAFFIC FINE INCOME FOR JANUARY AND FEBRUARIE 2018

(Report of the Directorate Corporate Services & Public Safety)
(J Jonkers)

RESOLVED

That the report on the speed cameras statistics for the months January and February 2018 be noted.

R37/4-18  PC&PS 18/4-18: MONTHLY REPORT: DEPARTMENT ADMINISTRATION: JANUARY AND FEBRUARY 2018

(9/1/2/2)
(Report of the Directorate Corporate Services & Public Safety)
(AJ Oberholster)
RESOLVED

That the monthly report of the Department: Administration for the months January and February 2018 be noted.

R38/4-18


(Report of the Directorate Corporate Services & Public Safety)

(AJ Oberholster)

RESOLVED

i) that the report be noted;

ii) that it be noted that portion of erf 350, Hopefield not be required for the supply of any basic municipal services in accordance with section 14 of the MFMA;

iii) that there be deviated from a formal tender process and that the De Gewels complex be offered to the Institute for Contemporary Research (NGO) subject to the following conditions:

a) that the complex be sold at 15% of the market value;

b) that De Gewels be reserved to accommodate pensioners with limited income;

c) that the lease tariffs be fixed for the following 24 months;

d) that the tariff be increased from year 3 equal to inflation rate;

e) that the adjacent land portion of erf 350 Hopefield be made available to the Institute for Contemporary Research at market related value for the sole purpose of the development of a retirement village;

f) that the application for closure, subdivision, rezoning and consolidation be submitted to the Land Use and Development control department;

g) that a market related value be determined by an independent valuer;
h) that the proposed alienation process be advertised in terms of section 21 of the Municipal Systems Act;

i) that the Institute for Contemporary Research be responsible for all cost pertaining to this transaction.

RESOLVED

i) that the report be noted;

ii) that the ±204m² portion as indicated on the map, of erf 211 Jacobs Bay, according with Section 14 of the MFMA not be needed for the supply of any Basic Municipal Services seeing that there is no future planning of any development;

iii) that the ±204m² portion of erf 211 Jacobs Bay be subdivided and consolidated with erf 215 Jacobs Bay;

iv) that an application for the closure, subdivision, rezoning and consolidation be submitted to the Department Land Use and Development Control;

v) that a market related value be determined by council’s internal valuer, as purchase price for the portion to be alienated;

vi) that the proposed alienation, closure, subdivision, rezoning and consolidation of the abovementioned portions in accordance to Section 21 of the Municipal Systems Act be advertised for comments;

vii) that the applicant be responsible for all cost pertaining to this transaction.

This item was dealt with at the Special Council Meeting of 24 April 2018 as item R7/4-18.
RESOLVED

That the item be referred back to the Mayoral Committee in order to have a site meeting.

RESOLVED

That the item be referred back until after the election on 30 May 2018 in order to have a full discussion at the next Portfolio Committee meeting.

RESOLVED

i) that the outcomes of the SALGA provincial working group meetings held in February 2018 be noted;

ii) that it be noted that hard copies are available on request from the secretariat.

COMMUNITY & OPERATIONAL SERVICES

RESOLVED

That the item be referred back until after the election on 30 May 2018 in order to have a full discussion at the next Portfolio Committee meeting.

RESOLVED

i) that the outcomes of the SALGA provincial working group meetings held in February 2018 be noted;

ii) that it be noted that hard copies are available on request from the secretariat.
RESOLVED

That the report on the insurance claims on damages / losses of municipal property for the period January 2018, be noted.

PC&OS 7/4-18: CAPITAL AND OPERATIONAL BUDGET VS ACTUAL SPENDING FOR THE PERIOD: 1 JULY 2017 – 28 FEBRUARY 2018
(5/1/R)
(Report of the Directorate Community & Operational Services)
(Y Links)

RESOLVED

i) that the contents of the report be noted;

ii) that the revenue collected for the period 1 July 2017 – 28 February 2018 of R 7 859 646 or (63%) from the total expected revenue of R 12 510 575 be noted;

iii) that the spending on the Operational Budget for the period 1 July 2017 – 28 February 2018 of R 76 180 503 or (56%) from the total allocation of R 135 927 600 be noted;

iv) that the actual capital spending for the period 1 July 2017 – 28 February 2018 of R 6 414 524 or (55.5%) from the total allocation of R 11 548 017 be noted;

v) that the capital spending [including pending amounts] for the period 1 July 2017 – 28 February 2018 of R 8 397 826 or (72.7%) from the total allocation of R 11 548 017 be noted;

vi) that it further be noted that the following virements were approved during the period of February 2018:
   - Vote 293: Water: Saldanha: R 30 000
   - Vote 295: Sewer Suction: SHB/PAT: R 80 000
   - Vote 253: Roads: Saldanha: R 30 000

PC&OS 8/4-18: COMMUNITY SUPPORT SERVICES: COMMUNITY HALLS MONTHLY REPORT: JANUARY 2018 – FEBRUARY 2018
(17/18/24)
(Report of the Directorate Community & Operational Services)
(H Claasen)

RESOLVED
That the monthly report on community halls for the period January and February 2018 be noted.

R47/4-18  PC&OS  9/4-18: DEVELOPMENT OF PARKS AND GARDEN: JANUARY – FEBRUARY 2018  
(4/1/2/9)  
(Report of the Directorate Community & Operational Services)  
(N George)  
RESOLVED  
That the report on the Parks and garden development for the months of January and February 2018 be noted.

R48/4-18  PC&OS 10/4-18: LANGEBAAN, HOPEFIELD THUSONG SERVICE CENTRE AND SKATEBOARD PARK REPORT: 1 JANUARY 2018 – 28 FEBRUARY 2018  
(12/1/2/57)  
(Report of the Directorate Community & Operational Services)  
(SJ Adams)  
RESOLVED  
That the report for the period 1 January 2018 – 28 February 2018 of the Langebaan and Hopefield Thusong Service Centres and Skateboard Park be noted.

R49/4-18  PC&OS 11/4-18: MAINTENANCE AND OCCUPANCY RATE AT HOLIDAY RESORTS FOR JANUARY AND FEBRUARY 2018  
(17/18/05)  
(Report of the Directorate Community & Operational Services)  
(R Julies)  
RESOLVED  
i) that the report be noted;  
ii) that the occupancy rate as per Annexure A1 to the report of 40% for units and 27% for plots in January 2018 be noted;  
iii) that the occupancy rate as per Annexure A2 to the report of 39% for units and 11% for plots in February 2018 be noted;  
iv) that the revenue for the July 2017 till end February 2018 period at the different resorts be noted.
RESOLVED

That the monthly Area Engineering Services report of Langebaan and Hopefield for January 2018, be noted.

RESOLVED

That the monthly Area Engineering Services report of Langebaan and Hopefield for February 2018, be noted.

RESOLVED

That the monthly Area Engineering Services report of Saldanha for January 2018, be noted.

RESOLVED

That the monthly Area Engineering Services report of Saldanha for February 2018, be noted.
That the monthly Area Engineering Services report of Saldanha for February 2018, be noted.

R54/4-18 PC&OS 16/4-18: MONTHLY REPORT: AREA ENGINEERING SERVICES (ST HELENA BAY / PATERNOSTER) FOR THE MONTH OF JANUARY 2018 (9/1/2/12)
(Report of the Directorate Community & Operational Services)
(L Msindo)

RESOLVED

i) that the monthly Area Engineering Services report of St Helena Bay / Paternoster for January 2018, be noted;

ii) that it be noted that the 20 pressure control taps will be installed at the identified locations in St. Helena Bay.

R55/4-18 PC&OS 17/4-18: MONTHLY REPORT: AREA ENGINEERING SERVICES (ST HELENA BAY / PATERNOSTER) FOR THE MONTH OF FEBRUARY 2018 (9/1/2/12)
(Report of the Directorate Community & Operational Services)
(L Msindo)

RESOLVED

That the monthly Area Engineering Services report of St Helena Bay / Paternoster for February 2018, be noted.

R56/4-18 PC&OS 18/4-18: MONTHLY REPORT: AREA ENGINEERING SERVICES VREDENBURG FOR THE MONTH OF JANUARY 2018 (9/1/2/12)
(Report of the Directorate Community & Operational Services)
(F Zimri)

RESOLVED

That the monthly Area Engineering Services report of Vredenburg for January 2018, be noted.

R57/4-18 PC&OS 19/4-18: MONTHLY REPORT: AREA ENGINEERING SERVICES VREDENBURG FOR THE MONTH OF FEBRUARY 2018 (9/1/2/12)
(Report of the Directorate Community & Operational Services)
(F Zimri)
RESOLVED

That the monthly Area Engineering Services report of Vredenburg for February 2018, be noted.

R58/4-18
PC&OS 20/4-18: MONTHLY REPORT: OPERATIONAL SUPPORT SERVICES FOR THE MONTH OF JANUARY 2018
(9/1/2/12)
(Report of the Directorate Community & Operational Services)
(Y Links)

RESOLVED

That the monthly report on operational support services for the month of January 2017 be noted.

R59/4-18
PC&OS 21/4-18: MONTHLY REPORT: OPERATIONAL SUPPORT SERVICES FOR THE MONTH OF FEBRUARY 2018
(9/1/2/12)
(Report of the Directorate Community & Operational Services)
(Y Links)

RESOLVED

That the monthly report on operational support services for the month of February 2018 be noted.

R60/4-18
PC&OS 22/4-18: SALDANHA BAY SPORT AND RECREATION CONSTITUTION
(17/10/R)
(Report of the Directorate Community & Operational Services)
(P Plaatjies)

RESOLVED

That this matter be referred back to the Mayoral Committee for further discussion in the next Portfolio Committee meeting.

R61/4-18
PC&OS 23/4-18: MONTHLY REPORT OF SPORT RELATED ACTIVITIES IN THE SALDANHA BAY MUNICIPALITY
(17/10/R)
(Report of the Directorate Community & Operational Services)
(P Plaatjies)

RESOLVED

That the monthly report on Sport related activities in the Saldanha Bay Municipality for the period of January till March 2018 be noted.
OFFICE OF THE MUNICIPAL MANAGER

R62/4-18  PCMM 4(a)/4-18: INSURANCE CLAIMS: DAMAGES / LOSSES OF MUNICIPAL PROPERTY FOR JANUARY 2018  
(5/15/2/R)  
(Report of the Directorate Finance)  
(DA Conradie)  

RESOLVED  
That the report on the insurance claims on damages / losses of municipal property for the period January 2018, be noted.

R63/4-18  PCMM 5/4-18: LEGAL SERVICES PROGRESS STATUS REPORT  
(PERIOD JANUARY – MARCH 2018)  
(13/1)  
(Report of the Office of the Municipal Manager)  
(L Ebersöhn)  

RESOLVED  
That the status report on the progress in Legal Services for the period January till March 2018 be noted.

R64/4-18  PCMM 6/4-18: PUBLIC RELATIONS AND COMMUNICATION PROCESSES FOR THIRD QUARTER 2017/2018  
(4/7/R)  
(Report of the Office of the Municipal Manager)  
(E Julius)  

RESOLVED  
That the report on Public Relations and Communication Processes for the Third Quarter 2017/18 be noted.

ECONOMIC DEVELOPMENT & STRATEGIC SERVICES

R65/4-18  PED&SS 6/4-18: INSURANCE CLAIMS: DAMAGES/LOSSES OF MUNICIPAL PROPERTY FOR THE PERIOD JANUARY 2018  
(5/15/2/R)  
(Report of the Directorate Finance)  
(DA Conradie)  

RESOLVED
That the report on the insurance claims on damages / losses of municipal property for January 2018, be noted.

RESOLVED

i) that the contents of the report be noted;

ii) that the revenue collected for the period January 2018 – February 2018 of R 2 678 796 or (19%) from the total expected revenue of R 13 907 868 be noted;

iii) that the spending on the Operational Budget for the period January 2018 – February 2018 of R 24 886 612 or (18%) from the total allocation of R 140 763 750 be noted;

iv) that the capital spending [including pending amounts] for the period January 2018 – February 2018 or R 2 738 462 or (22%) from the total allocation or R 12 460 816 be noted.

RESOLVED

That the 2017/18 midyear assessment performance management report and Annexure A to the report, be noted.
i) that the report be noted;

ii) that the summary of key questions for the period January 2018 to February 2018 be noted.


RESOLVED

That the report be noted.


RESOLVED

That the report on operational matters relating to IDP, PMS, IGR and Community development be noted.


RESOLVED

i) that the quarterly report from July 2017 to December 2017 be noted;

ii) that the income and expenditure for the periods ending 31 January 2018 and 28 February 2018 be noted.
RESOLVED

That the report on the insurance claims on damages / losses of municipal property for January 2018, be noted.

RECOMMENDED

i) that the contents of the report be noted;

ii) that the revenue collected for the period 1 – 31 January 2018 of R – 61 138 071 or (9%) from the total expected revenue of R – 661 398 252 [January 2018 budget] be noted;

iii) that the spending on the Operational Budget for the period 1 – 30 January 2018 of R 40 421 797 or (6%) from the total allocation of R 647 113 954 [January 2018 budget] be noted;

iv) that the capital spending for the period 1 – 31 January 2018 of R 10 741 928 or (4%) from the total allocation of R 297 374 767 be noted;

v) that the Year-to-Date Capital (excluding shadows) expenditure amounts to R 64 925 065 or (22%) of the total allocation of R 297 374 767 be noted;

vi) that the attached Capital Budget Report [Annexure A] detailing the expenditure of Engineering & Planning Services per ward be noted.
PIPS 8/4-18: CAPITAL AND OPERATIONAL BUDGET VS ACTUAL SPENDING FOR THE PERIOD: 1-28 FEBRUARY 2018
(5/1/1-2017/18)
(Report of the Directorate Infrastructure & Planning Services)
(R Toesie)

RECOMMENDED

i) that the contents of the report be noted;

ii) that the revenue collected for the period 1 – 28 February 2018 of R 54 787 307 or (8%) from the total expected revenue of R 729 833 007 [February 2018 budget] be noted;

iii) that the spending on the Operational Budget for the period 1 – 28 February 2018 of R 30 224 895 or (5%) from the total allocation of R 649 363 019 [February 2018 budget] be noted;

iv) that the capital spending for the period 1 – 28 February 2018 of R 7 254 564 or (3%) from the total allocation of R 270 467 985 be noted;

v) that the Year-to-Date Capital (excluding shadows) expenditure amounts to R 72 179 629 or (27%) of the total allocation of R 270 467 985 be noted;

vi) that the attached Capital Budget Report [Annexure A] detailing the expenditure of Infrastructure & Planning Services per ward be noted.

PIPS 9/4-18: ESSENTIAL SERVICES: WATER & SEWERAGE TREATMENT: COMPLIANCE STANDARDS: JANUARY 2018
(16/4/1/1)
(Report of the Directorate Infrastructure & Planning Services)
(Q Williams)

RECOMMENDED

That the report on the compliance standards of the water & sewerage treatment works for January 2018 be noted.
RESOLVED

That the monthly reports of the Directorate: Infrastructure and Planning Services for the month of November 2017 be noted.

RESOLVED

That the monthly reports of the Directorate: Infrastructure and Planning Services for the month of January 2018 be noted.

RESOLVED

That the monthly reports of the Directorate: Infrastructure and Planning Services for the month of February 2018 be noted.

RESOLVED

That the content of the housing report for February 2018 (15 Jan 2018 – 16 Feb 2018) be noted.
PIPS 14/4-18: MONTHLY REPORT: HOUSING DEPARTMENT FOR FEBRUARY 2018 (9/1/2/12) (Report of the Directorate Infrastructure & Planning Services) (R Groenewald)

RESOLVED

That the content of the housing report for February 2018 be noted.


RESOLVED

i) that the report be noted;

ii) that Council resolution R30/6-13 be rescinded;

iii) that the updated Transport Policy be adopted and that it be implemented with immediate effect;

iv) that the Directors ensure that the updated policy be distributed and acknowledged by all drivers and operators of vehicles / plants within Directorates and that page 49 be signed off and be filed on the officials personal file;

v) that Directors ensure that departmental managers workshop the document with the relevant officials referred to in iv) above.

PIPS 16/4-18: PROPOSED APPLICATION FOR EXTENSION OF LIQUOR TRADING HOURS: ERF 8088, SALDANHA (8088/SLD) (Report of the Directorate Infrastructure & Planning Services) (C Simons)

RESOLVED

i) that the report be noted;

ii) that the application for the Extension of the Liquor Trading Hours applicable to the Funky Lemon Club, situated on Erf
8088, Saldanha from 02:00 to 04:00 in terms of Section 8(3)a of the Municipal By-law on Liquor Trading Days and Hours, be refused for the following reasons:

- increased risk of traffic accidents during 2:00 – 4:00am;
- behaviour of patrons outside Funky Lemon after closing time;
- creating of precedence for permission of liquor trading from 2:00 – 4:00am.

iii) that the applicant and affected parties be advised of their right to appeal in terms of Section 62 of the Local Government: Municipal Systems Act, Act 32 of 2000 to the municipal manager within 21 days of the date of notification of the decision.

DELEGATED


(Report of the Directorate Infrastructure & Planning Services)
(C Simons)

RESOLVED

1. that the report be noted.

2. that the application for Subdivision of Farm No. 108, Swartriet into two Portions, namely Portion A (±47.37ha) and Remainder be approved in terms of Section 25 of the Land Use Planning Ordinance, No. 15 of 1985

3. that the application for Rezoning of the newly created portion from Agricultural to Subdivisional Area, be approved, in terms of Section 16 of the Land Use Planning Ordinance, No. 15 of 1985;

4. that the application for Subdivision of the newly created Portion A, as depicted on Plan No. 12, drawn by Creative Profile Town Planning and Architecture, dated 13 November 2014, be refused in terms of Section 25 of the Land Use Planning Ordinance, No. 15 of 1985, to allow the following:

- 110 residential houses
- 5 commercial erven
5. That an application for the Subdivision of the newly created Portion A, be approved, in terms of Section 25 of the Land Use Planning Ordinance, No. 15 of 1985, to allow the following:

- 110 Single Residential 1 erven
- 4 erven with a Reservation for Private Open Space (including 1 with a Non-conforming use of a dwelling house and outbuilding)
- 1 erf with a Reservation for Private road
- 2 erven with a Reservation for Private Open Space (Nature Area)
- 2 erven with a Reservation for Private Open Space (Refuse room)
- 2 Minor Business erven subject to the restrictions set out in the conditions of approval below
- 1 Institutional erf (Place of Public Worship)
- 1 Resort Zone I erf (Holiday accommodation and Resort shop)
- 2 erven with a Reservation for Public Open Space
- 1 erf with a Reservation for Public road and Parking

6. That an application for a Consent Use for a Resort shop of maximum 100m² floor area be approved, for the Resort Zone I erf;

7. That the approvals are subject to the following conditions imposed in terms of Section 42 of the Land Use Planning Ordinance, No. 15 of 1985:

   a) that a revised Subdivisional Plan be submitted to the Senior Manager: Land Use and Development Control, in accordance with the approval stipulated in 5) and 6) above, for his consideration and approval;

   **VALIDITY**

   b) that the Rezoning and Subdivision approvals be valid for a period of 5 years from the date of confirmation of approval.
c) that the subdivision shall only be confirmed once the following have been met in regard to each of the subdivision approvals issued:

i) approval by the Surveyor-General of the general plan or;
ii) completion of the installation of engineering services in terms of the Land Use Planning Ordinance, and other applicable legislation;
iii) proof to the satisfaction of the Municipality that all the conditions of the approved subdivision that must be complied with before compliance with (iv) below have been met in respect of the area shown on the general plan or diagram; and
iv) registration of the transfer of ownership in terms of the Deeds Registries Act of the land unit shown on the diagram or of at least one new land unit shown on the general plan, including the vestment transfer of public places in the name of the municipality.

d) that the developer/owner at his own cost, prior to the issuing of a Section 28 Clearance, shall transfer all public open spaces and public roads to Council;

e) that in the event of lapsing of the approvals, the zoning of the property will revert back to Agricultural and may only be utilised for its existing uses;

OWNERS’ ASSOCIATION

g) that an Owners’ Association be established in accordance with the provisions of the Saldanha Bay Land Use Planning By-law, to the satisfaction of the Senior Manager: Land Use and Development Control before the Municipality will certify in terms of Section 28 of the same legislation, that any condition on which the rezoning and subdivision was granted, has been complied with.

h) that all private parking areas, private roads and private open spaces shall vest in the owners’ association, such vestment to take place simultaneously with the transfer or separate registration of the first deducted land portion.

i) that the constitution of the owners’ association shall be evaluated and approved prior to certification in terms of
Section 28 of the Saldanha Bay Land Use Planning By-law, that any condition on which the rezoning and subdivision was granted, has been complied with.

j) that until such time that sufficient transfers have taken place to comply with the requirement for a quorum in the constitution of the Home Owners Association, or any sub association thereto, the developer will remain the responsible party for the functioning of the relevant association; such functioning to be to the satisfaction of the Senior Manager: Land Use and Development Control.

SURVEY MATTERS

k) that Right of Way servitudes be registered over all private roads and private parking areas in favour of the general public prior to the transfer or separate registration of the first deducted land portion;

l) that the amended subdivisional plan indicate these servitudes and that a formal land use application be submitted to the Senior Manager: Land Use and Development Control, for his consideration and approval;

DESIGN AND ARCHITECTURAL TREATMENT

m) that Architectural Design Guidelines and building parameters for every use component, including details of the design of fenestration, perimeter walls, etc, be submitted to the Senior Manager: Land Use and Development Control for approval, prior to any clearance being issued for the transfer of a property from the subdivision.

n) that these Architectural Design Guidelines and building parameters be submitted to Council’s Aesthetics Committee for comment and/or recommendations;

o) that the development of the properties shall be in accordance with the architectural design parameters once approved.

p) that the approved Architectural Design Parameters be included in the constitution of every home owner’s association for the development.
q) that the signed confirmation of a prospective owner of receipt of a copy of the Architectural Design Parameters be submitted upon request for certification in terms of Section 28 of the Saldanha Bay Land Use Planning By-law for the transfer of the property.

STORAGE OF MATERIALS / WASTE

r) no materials, including waste products, shall be stored outside of buildings in an unenclosed manner and the content of such storage areas may not be visible to public view.

s) that the erven earmarked for Refuse Rooms, be accessible for municipality’s refuse removal vehicles with an embayment provided adjacent to the service area, to the satisfaction of the municipality;

t) storage areas of non-residential erven must form an architectural extension of the main building in terms of finishes and design.

DETAIL DEVELOPMENT PLAN

u) that the building on Portion 1 on the Subdivisional Plan (Plan No. 12, dated 13 November 2014 and drawn by Creative Profile), be restricted to its existing building footprint and that the building be utilised for the purposes of an administrative office, conference facility and functions venue;

v) that the footprint of the building as indicated as proposed Portion 2 (proposed chapel) on the same subdivisional plan, shall be restricted to its existing building footprint;

w) that the building to be utilised for a Restaurant/coffee shop and arts and crafts gallery, shall be restricted to a maximum floor area of 400m²;

x) that the two Minor Business sites be restricted to a single storey of which the specifications shall be included in the development guidelines;

y) that the Minor Business sites be restricted to tourism related uses such as a small restaurant/coffee shop, arts and crafts gallery; conference facility, function venue;
z) that the existing buildings on the indicated portion, Portion 31 on the same subdivisional plan, shall retain its existing building footprint as a non-conforming use;

aa) that the development of the Business erven shall be subject to the lodgement of detail development plans indicating parking layout, on-site circulation, access, etc. to the satisfaction of and for approval by the Senior Manager: Land Use and Development Control, before the approval of any building plans.

CONSTRUCTION METHOD STATEMENT

bb) the owner/developer must submit an A3 plan indicating all elements of a Construction method statement (CMS) for the approval of the Senior Manager: Land Use and Development Control as well as Manager: Building Control prior to building plan approval.

cc) the CMS is required to contain, at a minimum, the following:

- A fully dimensioned plan indicating the footprint of the structures on the property, the erf boundaries, the stockpile areas, toilet facilities during construction, entrances and exits to the erf during construction.
- A notation on how the following issues are to be dealt with: dust control, erosion control, construction traffic, demarcation of site, ablution facilities, waste management during construction, protection of sensitive features (e.g. trees), materials handling, storage and stockpiles.
- The owner/developer is obliged to comply with the CMS and ensure that the contractors (including sub-contractors) comply with the CMS.

ENGINEERING SERVICES

dd) the development shall be in accordance with the Director: Civil Services Standard Conditions for Engineering (2006-b);

ee) that the developer/land owner will hold full responsibility for any impact arising from the construction period and that the rectification of any such impact on the public domain will be for the cost of the developer/land owner and undertaken to the satisfaction of the municipality.
ff) that the following conditions shall be complied with at all times:

- That the developer will be responsible to upgrade any water, sewer, stormwater or road infrastructure that might be required because of this development;
- That the developer is responsible for the provision of all internal and external civil services as well as any amendments to any service which may be required because of this development;
- That the developer will be responsible for the cost of the movement of any civil infrastructure which may be required because of the development;
- That the developer will be responsible for the cost of registering servitudes which may be required because of the development;
- That the detail and design of the civil infrastructure be approved by the Director: Engineering and Planning Services before the developer asks for tenders;
- That the Director: Engineering and Planning Services be invited to all site meetings;
- That capital contributions are payable with VAT which includes. These amounts escalate yearly on 1 July as per the SAFCEC indices using the month of May as base in accordance with the approved Interim Policy of Council, approved per Council’s Resolution R104/4-10 of 28 April 2010. The contributions will be payable with the lodging of building plans or transfer of property whichever is first. In the event that a property is transferred first, a nominal contribution will be payable.
- The developer must consult the Manager: Water and Sanitation and the Manager: Road and Stormwater before appointing a Civil Engineer to design the civil infrastructure;
- Minor Road 7653 must be closed by the developer and the cost will be for the account of the developer;
- A 16m road reserve must be created by the developer and the cost will be for the account of the developer;
- The road reserve must be created from Minor road 7647 until the entrance of the Swartriet development.
• The road reserve at the entrance of the development must be of a sufficient size as to allow for the turning of heavy vehicles.
• The road reserve must be created to the satisfaction of the Manager: Roads and Stormwater;
• The newly created road must be built by the developer to an acceptable standard as determined by The Manager: Roads and Stormwater. The cost of building the road will be for the account of the developer;
• The portion of the newly created road connecting to Minor Road 7647 must designed and approved as per the standards required the Road Network Management of the Western Cape;
• The required water infrastructure indicated in the water master plan of 2012 by GLS Consulting Engineers or as instructed by the Manager: Water and Sanitation must be constructed by the developer. The cost of the infrastructure will be for the account of the developer.
• A waterborne sewerage system must be created and installed by the developer;
• The sewerage system must drain to the lowest point of the development where the developer must construct a pump station of sufficient size;
• The developer must construct a sewer rising main from the newly created pump station to the existing sewer infrastructure as indicated by the Manager: Water and Sanitation;
• The cost for the creation of the sewer system will be for the account of the developer;
• All civil engineering infrastructure that is located on private property must be in a servitude created by the developer;
• The cost for the creation of the servitudes will be for the account of the developer;
• The developer must obtain all environmental approval required for the infrastructure. The cost to obtain the approval will be for the account of the developer.
• The developer must consult the relevant environment authority before approval will be granted to commence with construction activities
• The developer must provide proof that the relevant environmental authority has been consulted;
• That the developer must ensure all conditions are met before building plans or clearance certificates for transfer is issued by the municipality.

ELECTRICAL SERVICES

gg) Capital contributions are payable for electricity.

hh) The developer is responsible for all direct costs for the supply of all internal, external and bulk electrical services as well as any upgrades that are required.

ii) The developer must appoint an Electrical Consulting Engineer to do the electrical design for the proposed development.

jj) Where necessary, the applicant must move existing services and own costs and/or register servitudes.

kk) The Department Electrotechnical Services must be informed before any work or construction commences, so that services can be pointed out.

ll) All electrical services must be designed in accordance with council standards.

mm) Detail of all electrical services required by the development must be approved by the Manager: Electrotechnical Services before tenders are requested.

nn) The Manager: Electrotechnical Services or his delegate must be invited to all site meetings.

oo) Final and complete 'As Built' detail of all electrical services must be provided to council in both Sepia hard copy and council’s accepted digital format (dwg).

pp) Single Line Diagrams must be submitted with ‘As Build’ drawings and must include inter alia the projected Fault Levels for phase and earth faults at the transformers, kiosks and consumer points.

qq) Existing service must not be adversely affected by this development (letter state that they will be remove and install again).
rr) Provision must be made for a Load Control Unit in every home between geysers and stoves. All road crossings must be in a 110mm sleeve.

ss) Only Prepaid connections will be allowed.

OTHER APPLICABLE LAW/LEGISLATION

tt) All conditions contained in the approval/authorisation by Heritage Western Cape, Department of Environment Affairs and Development Planning, Eskom, and attached hereto as Annexure J, must be adhered to at all times to the satisfaction of the controlling authorities.

uu) That the applicant will be responsible for all costs, that might be required as a result of this application;

vv) That this approval does not exempt the owner/applicant from complying with any other relevant statutory guidelines;

ww) That the applicant and affected parties be informed of their right to appeal in terms of Section 62 of the Municipal Systems Act, Act 32 of 2000.

REPORTS FROM THE YOUTH COUNCIL MEETING OF 13 APRIL 2018

The minutes of the Youth Council meeting held on 13 April 2018 related to the recommendations below, were attached to the agenda:

R84/4-18 YR6/4-18: NEW COMMITTEE MEMBERS 2018 TILL 2019 (12/1/3/92)
(Report of the Directorate Economic Development & Strategic Services)
(E Adonisi)

RESOLVED

i) that the report be noted;

ii) that the names of the nominated Portfolio Youth Councillors listed below be noted.

The following SBMYC members were selected to be portfolios councilors:
Akhona Mngeyane - Finance
Jeanetta Frederiks – Teenage pregnancy and personal hygiene
Charlton Mop – Substance abuse and vandalism
1. Chairperson of finance portfolio – Junior Cllr - Akhona Mngeyane (Vredenburg High)
   Committee members nominated:
   o Junior Cllr - Carmen Swanepoel (Curro High)
   o Junior Cllr - Lourens Pretorius (Curro High)
   o Junior Cllr - Norman Van Wyk (Vredenburg High)

2. Chairperson of Youth Summit project – Junior Cllr – William Hendriks (Weston High)
   Committee members nominated:
   o Junior Cllr - Lourens Pretorius (Curro High)
   o Junior Cllr - Ryan Maynard/ (Curro High)
   o Junior Mayor – Thabo Rhongo (Louville High)

3. Chairperson of Teenage Pregnancy and Hygiene – Junior Cllr – Jeanetta Fredericks (Weston High)
   Committee members nominated:
   o Junior Cllr - Jeanetta Fredericks (Weston High)
   o Junior Cllr - Bianca Manuel (Diazville High)
   o Junior Cllr - Hlumelo Khabingca (Diazville High)
   o Junior Cllr – Carmen Swanepoel (Curro High)
   o Junior Cllr – Genome Bester (Vredenburg High)

4. Chairperson Drugs and Vandalism- Junior Cllr - Charlton Mopp (Weskus High)
   Committee members nominated:
   o Junior Mayor – Thabo Rhongo (Louville High)
   o Junior Cllr - Brendon Manuel (Louville High)
   o Junior Cllr – Lourens Lötter (Weskus High)
   o Junior Cllr – Courtney Fillander (Hopefield High)
   o Vacant (Weskus High)

5. Chairperson Extra Classes – Junior Speaker – Shana Van Wyk (Vredenburg)
   Committee members nominated:
   o Junior Cllr – Alive Ndindi (Diazville High)
   o Junior Cllr – Thandokazi Nyanga (Louville High)
   o Junior Cllr – William Hendriks (Weston High)
   o Junior Cllr – Zinathi Goliyathi (Louville High)

6. Chairperson Youth with Disabilities/ Elderly/ School dropout – Junior Cllr - Gabrielle Carolissen (Diazville High)
Committee members nominated:
- Junior Speaker – Tamia Josephs (Weston High)
- Junior Cllr – Lynn Barends (Weston High)
- Junior Cllr – Akhona Mngeyane (Vredenburg High)
- Junior Cllr – Shana Van Wyk (Vredenburg High)
- Junior Cllr – Gabrielle Carolissen (Diazville High)
- Vacant (Weskus High)

R85/4-18  YR7/4-18: TEAMBUILDING TRIP FOR SBMYC
(12/1/3/92)
(Report of the Directorate Economic Development & Strategic Services)
(E Adonisi)

RESOLVED
i) that the report be noted;

R86/4-18  YR8/4-18: EXTRA CLASSES PROJECT / COLLECT A BOOK PROJECT
(12/1/3/92)
(Report of the Directorate Economic Development & Strategic Services)
(E Adonisi)

RESOLVED
That the report on Collect a Book project be noted.

R87/4-18  YR9/4-18: YOUTH SEMINAR & INAUGURATION OF THE NEW YOUTH COUNCILLORS
(12/1/3/92)
(Report of the Directorate Economic Development & Strategic Services)
(E Adonisi)

RESOLVED
i) that the report on the Youth Seminar and Inauguration of the new Youth Councillors be noted;

ii) that it be noted that the inauguration of the new Councillors will be held on 16 June 2018 (Youth Day);
iii) that the Nomination / Selection of the new Junior Executive Mayor / Executive Deputy Mayor / Speaker be held on 4 May 2018.

C. REPORTS NOT SUBMITTED TO PORTFOLIO COMMITTEES


A. RISK COMMITTEE MINUTES: 7 MARCH 2018
B. AUDIT COMMITTEE MINUTES: 9 MARCH 2018
C. APPEALS COMMITTEE MINUTES: 28 MARCH 2018, 1 DECEMBER 2017, 24 OCTOBER 2017, 4 SEPTEMBER 2017
D. MPAC COMMITTEE MINUTES: 16 MARCH 2018

(2/2/1)

(Report of the Directorate Corporate Services & Public Safety)
(A Van Schalkwyk)

RESOLVED

i) that the report with Annexure “A, B, C and D” to the report, be noted.

R86/4-18 TAXI ASSOCIATION – MOTION OF EXIGENCEY

(Report of the Directorate Corporate Services & Public Safety)
(M Jacobs)

RESOLVED

i) that the report be noted;

ii) that a public transport survey to be conducted by the department of transport from the 3 – 21 April 2018 to determine the demand and supply of the public transport be noted;

iii) that the current total of thirty-eight (38) minibus taxis operated on the Langebaan route be noted;

iv) that the supporting letters for additional route to Langebaan be provided to the number of taxi operating licenses based on the outcome of the public transport survey;

v) that the Process be initiated to enter into a memorandum of agreement with the Saldanha Bay Taxi Association.
RESOLVED

i) that the report be noted;

ii) that erf 16610 Vredenburg (a 2144m² in extent portion of erf 2232 Vredenburg (Louwville clinic) and erf 1188 Paternoster (Paternoster clinic) be transferred to the Department Transport and Public Works as a zero value in terms Section 14.5 and 14.6 of the MFMA;

iii) that proposed alienation of the abovementioned properties in accordance to Section 21 of the Municipal Systems Act be advertised for comments;

iv) that the applicant be responsible for all cost pertaining to this transaction;

v) that a Lease Agreement be concluded with the Department for the use of the adjacent office (Louwville clinic) currently being utilized as a TB room, and the parking area in front of the building, at no cost.

RESOLVED

That the 2017/18 3rd quarter compliance report and annexure A to the report, be noted.
PERFORMANCE MANAGEMENT: 3RD QUARTER 2017/18 TOP LAYER SDBIP REPORT
(5/1/5 – 2017/18)
(Report of the Directorate Economic Development & Strategic Services)
(AE du Plessis)

RESOLVED

That the 2017/18 3r quarter Top Layer SDBIP performance report and Annexure A to the report, be noted.

ADJUSTMENTS BUDGET 2017/2018 (ADDITIONAL ALLOCATIONS)
(5/1/1-2017/18)
(Report of the Directorate Finance)
(M Cornett)

RESOLVED

i) that the report be noted;

ii) that the adjustments budget for 2017/2018 as contained in Annexure “A” to the report, be approved and submitted to National Treasury and Provincial Treasury: Western Cape;

iii) that the detailed adjustments capital budget per source of funding and per department as contained in Annexure “B” to the report, be noted;

iv) that the detailed adjustments capital budget per ward as contained in Annexure “C” to the report, be noted;

v) that the gazette containing the additional grant funds as contained in Annexure “D” to the report, be noted;

vi) that the signed quality certificate attached as Annexure “E” to the report, be noted;

vii) that the SDBIP and the applicable performance agreements be adjusted accordingly.

WATER SECURITY: GROUNDWATER PROJECTS – EXTENSION OF CONTRACT
(16/1/6)
(Report of the Directorate Infrastructure & Planning Services)
RESOLVED

That the report on the Groundwater Projects be noted.

The meeting adjourned at 14:37.

Confirmed.

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SPEAKER                          DATE